



Long Ditton Cricket Club, Betts Way, Long Ditton. KT6 5HT
Telephone: 07884348597
Email (Admissions): steppingstonespreschool123@gmail.com
Telephone: 07941266817
<http://www.facebook.com/steppingstonesurbiton>
<http://steppingstonessurbiton.org.uk>

Pre-School Manager Vacancy

- Setting:** Stepping Stones Pre-School
- Address:** Long Ditton Cricket Club, Betts Way, Long Ditton. KT6 5HT
- Position:** Pre-School Manager
- Vacancy Details:** We are a not-for-profit pre-school that has been successfully operating in Surbiton for the last 18 years. We provide a well-planned, rich learning environment for children aged 2 to 5 years. We have a position for a Pre-School Manager to lead our team. The manager will be responsible for the day to day running of Stepping Stones including Management of staff and premises; the welfare, learning and development of children; Liaison and communication with parents and families, all in accordance with the statutory requirements of the Early Years Foundation Stage Statutory Framework. The successful applicant will be subject to an enhanced DBS check.
- Qualifications:** EYPS OR EYTS, NNEB, CACHE Level 3, NVQ Level 3 or equivalent. You will need to have knowledge of OFSTED regulations, excellent knowledge of the EYFS, strong people management and communication skills and an understanding of equal opportunities and SEND. Previous relevant supervisory/management experience is preferred.
- Working Hours:** Term-Time only (38 weeks per year); 35-40 hours per week
Monday to Friday - flexible working hours available
- Salary:** Dependent on experience and/or qualification
- Closing Date:** Monday 25th June 2018.
- How to apply:** Send your CV to: Tracey Morrill steppingstonespreschool123@gmail.com